



# ROSCOMMON AREA PUBLIC SCHOOLS

**Kurt Nothstine, Technology Director**

299 W Sunset Drive  
Roscommon, MI 48653  
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March 17, 2023

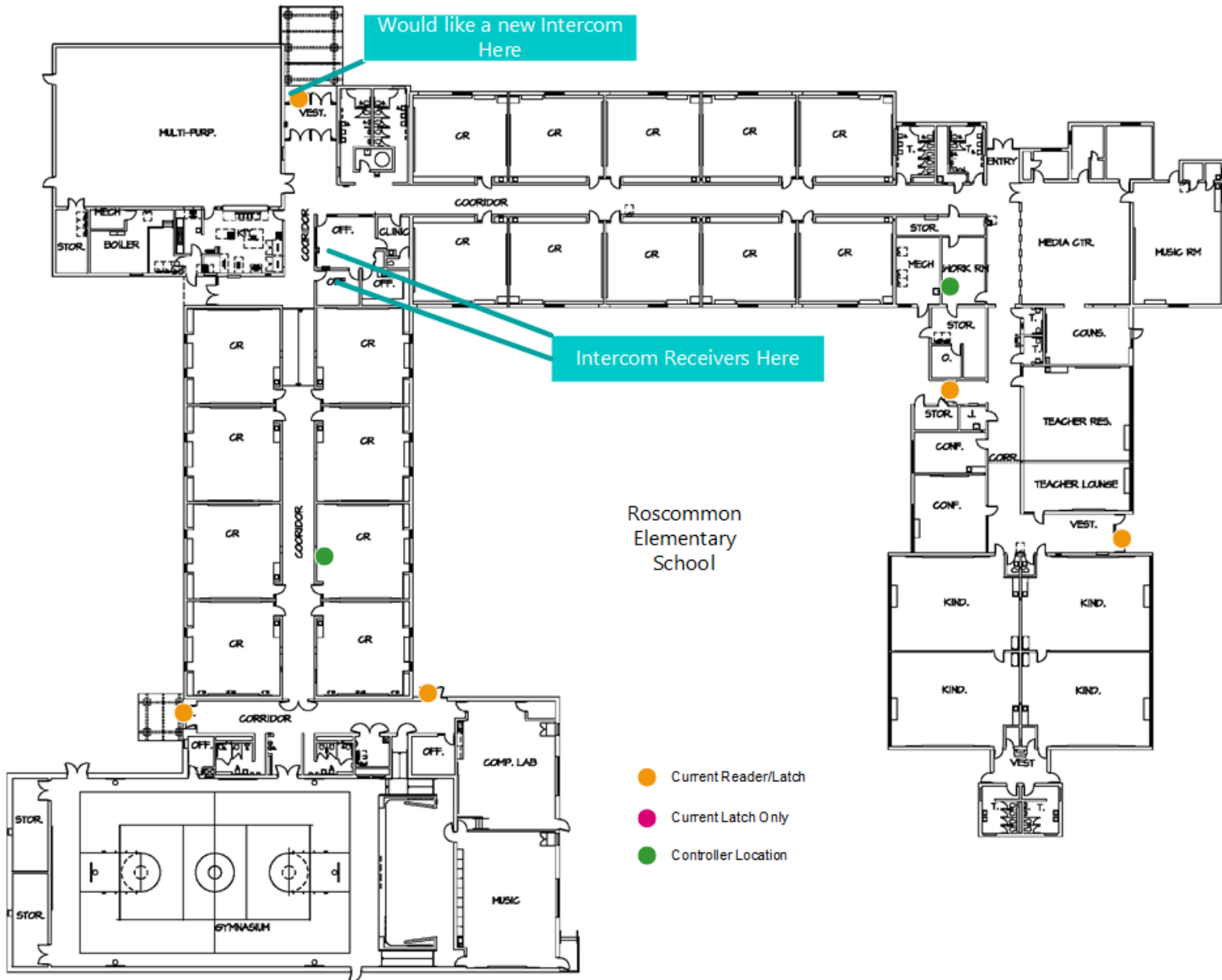
The Roscommon Area Public Schools is requesting sealed bids for the purchase of access control upgrades.

We are looking to update our access control system. Our goal is to improve our system within the constraints of budget and grant approval.

## System Description

- 3 district buildings
  - Roscommon Elementary School
  - Roscommon Middle School
  - Roscommon High School
  
- Current system
  - Controller system software and boards
    - System Galaxy - Version 10.4.9.1
    - 5 controllers - Board Model 600
      - Roscommon Elementary -2 Controllers
      - Roscommon MS - 2 Controllers
      - Roscommon HS - 1 Controllers
    - 20 Doors/Readers
      - Roscommon Elementary - 7
      - Roscommon MS - 9
      - Roscommon HS - 4
    - Middle School has 3 AIPhone desktop camera/buzzer locations
    - High School has one AIPhone buzzer/call button that is not connected to system and one door with electronic latch that is not connected to the system and does not have a reader.
  
- Upgrades and/or new system preferences and goals
  - Upgraded software and controller boards if upgrading current system OR a new controller system to work with existing electronic latches and readers, etc.

- Integrated New/upgraded entry **camera/buzzer/intercom** at one elementary school entrances/offices
  - one **camera/buzzer/intercom** and two desk receivers
- Integrated New/upgraded entry **camera/buzzer/intercom** at one high school school entrances/offices
  - one **camera/buzzer/intercom** and two desk receivers
  - 1 high school entrance/office
    - one camera/ buzzer and one or two desk receivers
- 
- Integrated New/upgraded entry **camera/buzzer/intercom** at two middle school entrances/offices
  - Board office entrance - **camera/buzzer/intercom** and two desk receivers
  - Middle office entrance - **camera/buzzer/intercom** and two desk receivers
- Middle school needs to add electronic latches and fob readers to three entrance doors in close proximity at our CTE entrance that is part of a new build
  - Including One buzzer/camera
    - two desk receivers
    - three door readers/latches
- Bid should include:
  - installation
  - options and/or itemization to allow us to adjust the project size and scope to meet budgetary constraints
  - educational pricing and indicated as such on the bid if available
  - system installation, setup, testing, training
  - min. 1 year of support
- Budgetary Constraints
  - **We have approx \$17,000 to \$20,000 per building of grant money for this project**
  - We can possibly spend additional funds, please include proposal with itemized costs so we can best allocate our available budget
- **Installation before July 1, 2023 to comply with grant deadline**
- Project Approval Subject to:
  - School Board Approval
  - **Grant Provider Approval**
- Installers must be able to be cleared to work in schools



Would like a new Intercom Here

Intercom Receivers Here

Roscommon Elementary School

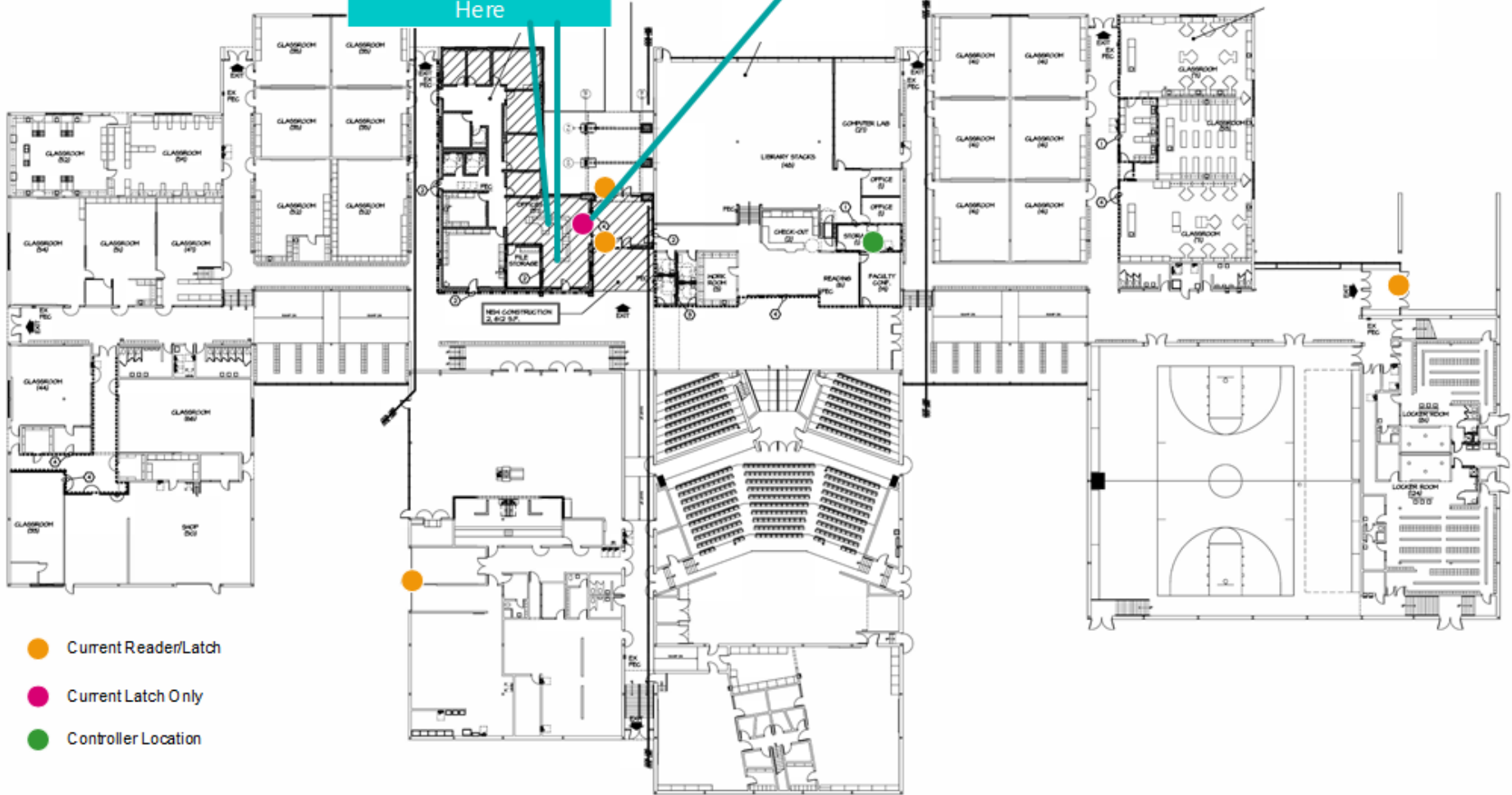
- Current Reader/Latch
- Current Latch Only
- Controller Location

Roscommon  
High  
School

Would like a new Intercom  
Here

- Add buzzer access here
- Add a reader

Intercom Receivers  
Here



- Current Reader/Latch
- Current Latch Only
- Controller Location

# Roscommon Middle School

Board Office Side:  
Would like a new Intercom  
Here

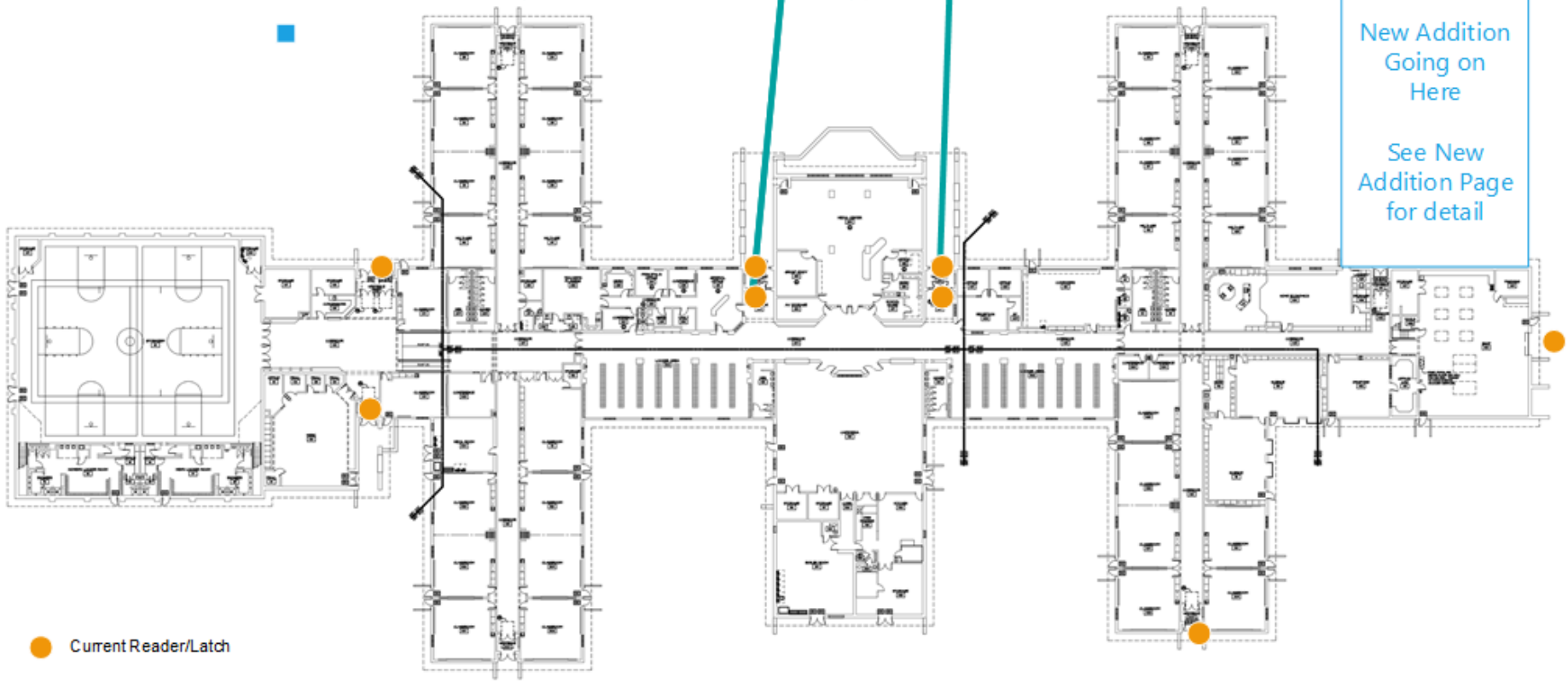
- Add buzzer access here
- Add a reader

MS Office Side:  
Would like a new Intercom  
Here

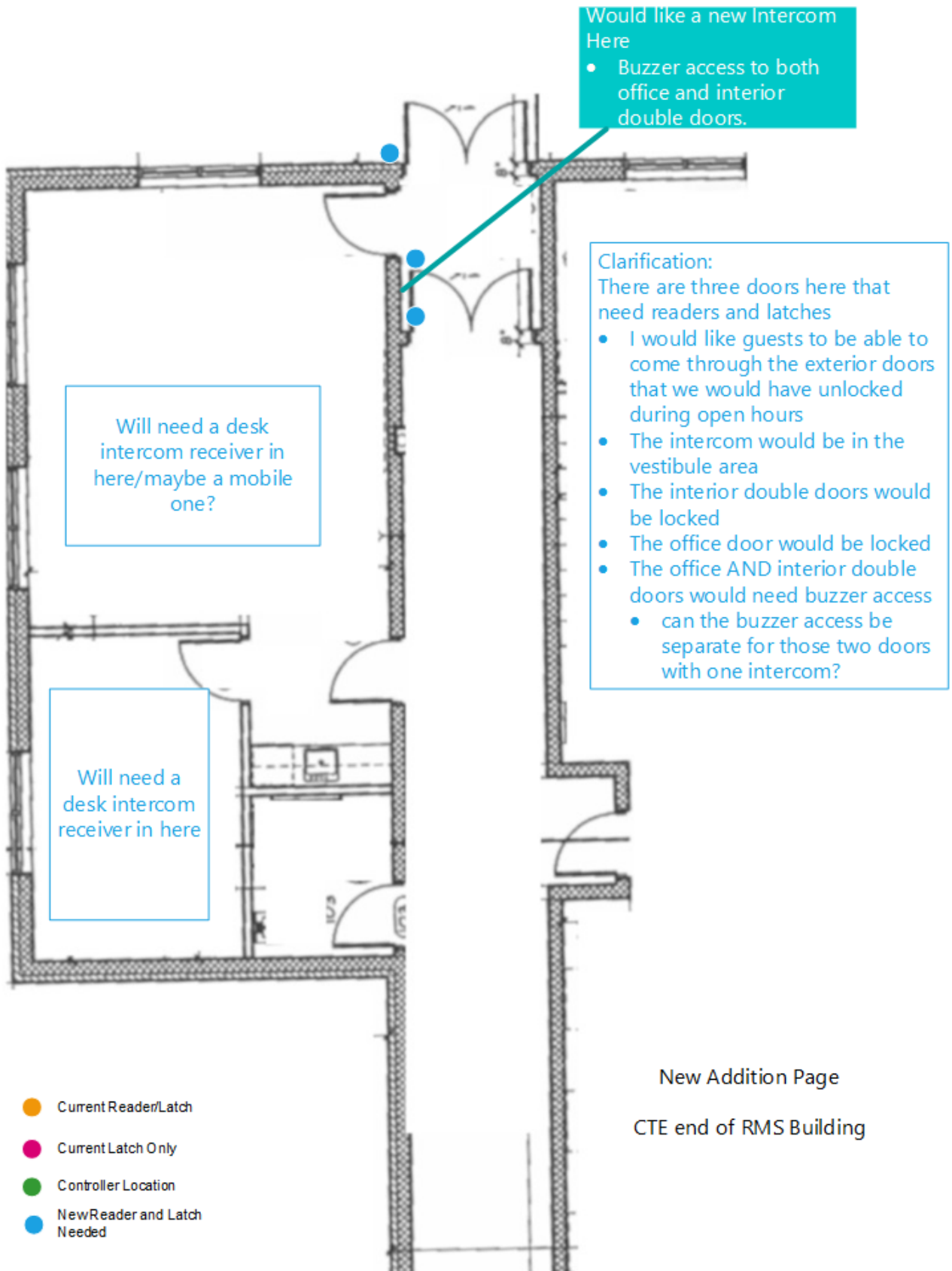
- Add buzzer access here
- Add a reader

New Addition  
Going on  
Here

See New  
Addition Page  
for detail



- Current Reader/Latch
- Current Latch Only
- Controller Location



New Addition Page

CTE end of RMS Building

## Instructions

1. Bids must be received at the office of the Superintendent, Roscommon Area Public Schools, by 1:00 p.m. on Wednesday, April 5, 2023. All bids must be clearly labeled on the outside of the envelope: **Access Control System Bid**. Bid packets should be addressed to:

Catherine Erickson, Superintendent  
Roscommon Area Public Schools  
299 W Sunset Drive  
Roscommon, MI 49653

2. All bids shall be accompanied by a sworn and notarized statement disclosing familial relationships that exist between the owner or any employee of the bidder and any member of the Board or the Superintendent of the school district. All bids shall also be accompanied by a sworn and notarized statement disclosing whether the bidder is an Iran Linked Business in compliance with PA 517 of 2012. These statements are included in this document.

3. Bids will be opened and reviewed at the Superintendent's Office at 1:00 p.m. on Thursday, April 6, 2023.

4. Bid may be awarded by the Board of Education at the regular board meeting on Monday, April 17, 2023 at 6 p.m.

5. Roscommon Area Public Schools reserves the right to waive any irregularities in bidding, reject any or all bids, accept any bid when, in the opinion of Roscommon Area Public Schools, such action will serve the best interest of the Roscommon Area Public Schools consistent with competitive bidding requirements. All bids must be held firm for sixty days. Also, the Board reserves the right to waive any irregularities.

6. All quotations must fully comply with State regulations. Any variations in specs other than those requested must be stated in writing.

7. It will not be necessary for any of your representatives to meet with the Board of Education.

8. Contact Mr. Kurt Nothstine, Technology Director, at [nothstinek@rapsk12.net](mailto:nothstinek@rapsk12.net) (subject **2023 Access Control Bids**) with any questions or to schedule a walk-through.

**PLAN AHEAD: We will be closed for spring break 3/24 thru 4/3 and contact opportunities for questions will be reduced during that time.**



Kurt Nothstine  
Technology Director

**Affidavit of Bidder – Familial Relationships Form**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Bidder"), pursuant to the familial disclosure requirement provided in the Request for Proposal, hereby represent and warrant, except as provided below, that no familial relationships exist between the Bidder or any employee of the above mentioned entities, and any member of the Board of Education or the Superintendent of Roscommon Area Public Schools. If such a relationship exists, please explain:

\_\_\_\_\_  
-  
\_\_\_\_\_  
-  
\_\_\_\_\_  
-  
\_\_\_\_\_  
-  
\_\_\_\_\_

**BIDDER:** \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN                    )  
  )ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_ 2023, by \_\_\_\_\_

\_\_\_\_\_.

\_\_\_\_\_, Notary Public  
\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT**



**Michigan Public Act No. 517 of 2012**

The undersigned, the owner or authorized officer of (the "Bidder"), certifies to the above mentioned entities', that any and all persons who will work directly or indirectly for the Bidder, is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a Contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract. The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the +investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation To Bid for three (3) years from the date the it is determined that the person has submitted the false certification.

**BIDDER:** \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN                    )  
  )ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of  
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\_\_\_\_\_ County, Michigan

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Acting in the County of: \_\_\_\_\_